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foothill community built on California's rich gold rush history.*



City Manager's Report
March 14, 2023, City Council Meeting
Prepared by: Rebecca Neves, City Engineer
Item #: 7.6

Subject: Adopt a resolution approving the amended job description for the Water Reclamation Facility Supervisor position.

Purpose: The purpose of this item is to revise the Water Reclamation Facility Supervisor to current classification within the Engineering Department.

Strategic Plan Strategy: Good Governance Strategy 4 – Provide support to staff through behaviors and actions.

Discussion: The Engineering Department includes the operations, functions, and staffing with the City's Water Reclamation Facility (WRF). The Water Reclamation Facility Supervisor job description was developed in 2004 and since that time, the WRF has been in the Development Services Department and following City reorganization in 2019, is now a part of the Engineering Department. However, the administrative update of the job descriptions for current and senior staff at the WRF had not yet occurred. The item before City Council is for the amended job description for the WRF Supervisor position.

Options:

1. Approve the job description amendment.
2. Provide other direction to staff.

Environmental: Not applicable.

Cost: There is no cost associated with this item.

Budget Impact: The position is fully funded as part of the approved Fiscal Year 2022/2023 operational budget and no changes are recommended at this time.

Recommendation: Adopt a resolution approving the amended job description for the Water Reclamation Facility Supervisor position.

M. Cleve Morris, City Manager

Rebecca Neves, City Engineer

Attachments:

Attachment A: Resolution

Attachment B: Water Reclamation Facility Supervisor Amended Job Description